

Having Roommate Issues?

The Step-By-Step Process



1. Speak with your roommate and address the issue or conflict.
2. Speak face to face (not by text, online or handwritten notes) and work at resolving the issue.
3. If the issue is not resolved after step two, speak with your RA (Resident Advisor) or RLC (Residence Life Coordinator)
4. Fill out a Roommate Agreement Package with your roommate and submit to your RLC.
5. If you are unable to complete the package together, you must book a mediation session with your RLC.
6. Both roommates are required to show up to the mediation.
7. During the mediation, both roommates will complete the Roommate Agreement Package with their RLC in a calm and respectful manner.



8. Roommates are required to live with the decided arrangement outlined in the Roommate Agreement Package for a minimum of 2 weeks.
9. After 2 weeks, either roommate can contact their RLC to report if the arrangement isn't working.
10. The RLC will then decide if a room change is to be issued.
11. If a room change is issued by the RLC, BOTH residents may be assigned new rooms.
12. A \$50 relocation fee may be issued to BOTH residents to compensate for cleaning and relocation.

Your safety is important to us.
If you feel unsafe, please call
RA On Call immediately:
807-632-3715